

LEARN EXECUTIVE COMMITTEE

Special Meeting

August 2, 2019

LEARN

44 Hatchetts Hill Road

Old Lyme, CT 06371

MEETING SUMMARY

Present: Craig Esposito, Stonington; Rita Volkmann, Groton; Tim Hagen, East Lyme; Joanne Barmasse, East Hampton; Kate Ericson, Executive Director; Cynthia Ritchie, New London Superintendent

Not Attending: Paul Freeman, Guilford Superintendent

Guests: none

Called to order: 8:35 a.m.

1.0 Review Entry Plan- Overview of Goodwin situation-

1.1 Organization Re-Design

Mrs. Ericson discussed the final re-organizational proposal. The significant shifts included moving Bridgette Gordon-Hickey into the role as Deputy Executive Director (\$170,000). Jack Cross, Director of Innovation and Development (no salary change) will shift his responsibilities to support Phase II of the building project as well as the visioning of the next phase of work for the Office of Student Support Services. Finally, Ms. Ericson also mentioned the creation of LEARN's new Communication Team. This team was built as a direct result of the feedback from the Executive Leadership Profile report. In the report, internal and external stakeholders stated a lack of knowledge and understanding of what LEARN does. The Communication Team key responsibility will be to inform LEARN's district membership of the of programs and services available.

2.0 Recommendation for new staff appointments (*salary* survey available at meeting) salary to be included in the motions below

2.1 LEARN Associate Executive Director, Ryan Donlon (résumé available at meeting)

Motion to appoint Dr. Ryan Donlon as LEARN Associate Executive Director (\$152,000) by Barmasse, second by Volkmann

Motion passed unanimously

2.2 Student Support Services, Supervisor of *elementary level* Special Education, Meghan Pogonelski (résumé available at meeting)

Motion to appoint Meghan Pogonelski as Student Support Services, Supervisor of elementary level Special Education (\$105,000) by Esposito, second by Volkmann

Motion passed unanimously

2.3 Student Support Services, Supervisor of *secondary level* Special Education, Carla Strecker

Motion to appoint Carla Strecker as Student Support Services, Supervisor of secondary level Special Education (\$105,000) by Barmasse, second by Volkmann

Motion passed unanimously

- 3.0 Approval for the sale of former Executive Director's car – Policy # 3260: Business; Disposal of Obsolete or Surplus Equipment/Materials (support rationale available at meeting)

In accordance with policy # 3260- Disposal of Obsolete or Surplus Equipment/Materials, It has been determined with assistance from LEARN's CFO and Transportation Coordinator that the former Exec. Director's 2012 Nissan Murano LE Sport Utility has a Blue Book value of \$3,019 based upon the mileage (180,000) & condition. Local dealerships would not assign a value to purchase the vehicle. The former Executive Director has an interest in purchasing the vehicle at the price determined by LEARN.

Motion to sell/transfer the 2012 Nissan Murano LE Sport Utility for the Kelly Blue Book trade in value of \$3,019.00 to Dr. Eileen Howley by Esposito, second by Barmasse
Motion passed unanimously

- 4.0 Executive Director's car bid - Per contract, LEARN will provide a vehicle to the Executive Director during her tenure at LEARN. To determine the fair and reasonable parameters for the car purchase, Mrs. Ericson reviewed the cost of the previous Executive Director's car purchase with the assistance of LEARN's CFO and Transportation Coordinator to stay within the price and scope of the previous purchase seven years ago and has selected a car from the seven bids provided to LEARN on July 23, 2019. (Bid sheet attached) *Sale of the Nissan would reduce this purchase price by an additional \$3,019.*

Motion to approve Executive Director, Kate Ericson's car purchase for bid item # 6, Acura MDX for \$43,360.33 by Volkmann, second by Barmasse
Motion passed unanimously

- 5.0 Eastern Connecticut Health & Medical Cooperative (ECHMC)

4.1 Board Member Incumbency Certificate for Katherine Ericson – Executive Director Ericson will replace retired Dr. Eileen Howley to serve on the board of the Eastern Connecticut Health & Medical Cooperative

- 6.0 Review of Executive Director's Communications-Executive Director Ericson shared her summer communications being mailed to LEARN Superintendents and staff.

Motion to adjourn meeting at 10:35 a.m. (Esposito;Volkmann)
Motion Passed